



# Pastor of Adult Ministries SMCC St George Campus

## **Position Summary:**

This Pastor serves South Mountain Community Church (SMCC) by being the champion of all things related to first impressions, assimilation, next steps, small groups, and adult ministry. They are a highly relational leader who serves as the point person for (a) Guest Services and Safety Team leaders, (b) small group leaders, (c) all first-time guests, and (d) any SMCC Ministry leader at their campus. They help all members of SMCC grow in their understanding and practice of authority, identity, and activity as defined by the SMCC Way.

## **Key Attributes:**

- **Catalytic Leader:** Able to rally people to a cause
- **Team Builder:** Can build teams and create high-capacity leaders that build more teams
- **Relational Leader:** Friendly and has the ability to relationally fuel those on their team
- **Quality Manager:** Looking for ways to improve, sensitive to misses, and committed to excellence
- **Cheerleader:** Encouraging those on their team constantly and celebrating other ministries in their success
- **Carrier of the DNA:** Live out and pass on the SMCC mission, vision, and values
- **Solution Specialist:** Able to identify current and future problems and implement solutions
- **Systems Expert:** Can build, manage, and operate systems and processes at an extremely high level
- **Conflict Resolver:** Unafraid to tackle interpersonal conflicts, ministry misalignment, or issues of sin
- **Pastor:** Has a heart for people and kingdom expansion

## **Organizational Relationships:**

- Directly accountable to the Campus Pastor (CP)
- Manages volunteers in Guest Services and Safety Team
- Leads small group leaders and coaches
- Implements SMCC U classes and processes
- Attends/participates in relevant meetings included but not limited to:
  - Weekly staff meeting
  - Monthly all-staff
  - Bi-monthly leadership and communicator meetings

**Responsibilities:**

- Writing host script for each week and acquiring associated graphics for those announcements
- Maintain, operate, and manage systems that allow first time guests and others to take their next step
- Managing spiritual pathway resources & systems
- Leading and coaching all small group leaders and coaches
- Championing individual ministries for adults (men's, women's, support groups, etc.)
- Overseeing the Guest Services and Safety teams
- Controlling the lobby experience
- Heading up the assimilation process
- Directing baptism and baptism orientation
- Has weekly lunches or dinners with people who want to take their next step or are new to the campus.

**Qualifications:**

- Biblically literate & theologically aligned with SMCC
- Excellent written and verbal communication skills
- Expertise in PlanningCenterOnline, Asana, Slack, and the G-Suite
- Committed to the mission, vision, and values of SMCC
- Can sign the SMCC staff handbook with integrity

**Classifications:**

- Full-time (40-45 hours/week) | Salaried
- Apart from seasonal necessity, working over 45 hours a week is strongly discouraged and should be addressed by the employee with the manager